

Heritage Committee

AGENDA

Thursday, June 8, 2023, at 5:00 p.m.

Location: Laird Township Boardroom

1. Routine Matters

- a) Approval of Heritage Committee minutes of March 23, 2023 (*encl*)

2. Delegations and Presentation

- a) Jeff Dorvault – Virtual Museum Project

3. Business Arising out of the Minutes

- a) Historical Designation of Knox Church – Report from Linda MacDonald (*encl*)
- b) Summer Student
- c) Museum Foundation – Approved, next steps

4. New Business

5. Five-year plan

- a) Five-year plan – Discussion (*encl*)

6. Budget

- a) Approved 2023 Budget (*encl*)

7. Correspondence

8. Meetings

- a) At the call of the chair

9. Adjourn meeting

MINUTES OF THE LAIRD HERITAGE COMMITTEE MEETING HELD AT THE LAIRD TOWNSHIP BOARDROOM ON THURSDAY, MARCH 23, 2023

MEMBERS PRESENT: Shawn Evoy, Colleen Orr, Suzanne Evoy, Linda MacDonald

REGRETS: Beth Bruce

SECRETARY: Jennifer Errington

Council Representative Shawn Evoy opened the meeting with a brief update on discussions Council has had to date regarding the Heritage Committee's request for a museum, as the original museum building was rented by the Municipality and has since been sold. Council investigated renovating the Knox Church to be used as a museum, however, it has determined that this would not be feasible.

Routine Matters:

ON MOTION (No. 01-23) Moved by Suzanne Evoy, seconded by Colleen Orr
"That the Heritage Committee appoints Shawn Evoy as chair." **CARRIED**

ON MOTION (No. 02-23) Moved by Shawn Evoy, seconded by Colleen Orr
"That the Heritage Committee appoints Suzanne Evoy as Recreation Committee Seat Representative." **CARRIED**

ON MOTION (No. 03-23) Moved by Linda MacDonald, seconded by Suzanne Evoy
"That the minutes of August 25, 2022, be approved as presented." **CARRIED**

Delegations and Presentation:

ON MOTION (No. 04-23) Moved by Colleen Orr, seconded by Suzanne Evoy
"That the Heritage Committee received the Recreation Terms of Reference as presented." **CARRIED**

Business Arising out of the Minutes:

The historical designation of the Knox Church was discussed. The committee needs to decide if they will continue to pursue the designation process. Linda MacDonald volunteered to do research on the designation process and present it to the committee at the next meeting.

The committee also discussed creating a map of the heritage sites in Laird and having the Knox Church and the cemetery on the map. The committee discussed having the church rolled under the Heritage Committee if it is not already.

New Business:

The hiring of a summer student was discussed. Linda MacDonald volunteered to participate in the interview process. A project for the summer student to work on was discussed. Shawn Evoy presented an e-mail that was sent by Jeff Dorvault outlining ideas for developing a virtual museum project, Jeff Dorvault has volunteered to assist

with the project. The committee would like to have Jeff Dorvault join the next meeting to discuss this project in further detail.

Five-year plan:

The first step, before the development of a five-year plan, is to determine from Council when the committee will have a building.

Budget:

ON MOTION (No. 05-23) Moved by Linda MacDonald, seconded by Colleen Orr
“That the Heritage Committee approves the draft Budget with an amendment to request \$15,000.00 for a new museum building at the fairgrounds.” **CARRIED**

The next meeting will be the first week of June 2023.

ON MOTION (No. 06-23) Moved by Colleen Orr, seconded by Suzanne Evoy
“That the March 25, 2023 meeting be adjourned at 5:45 p.m.” **CARRIED**

Designating Heritage Properties in Ontario

The Ontario Heritage Act enables municipalities to designate properties of cultural heritage value or interest through a by-law.

In Ontario, heritage designation is a municipal responsibility, and municipalities have designated more than 7,200 individual properties. Municipalities have also designated more than 130 Heritage Conservation Districts that protect more than 24,000 properties.

This guide prepared by the city of Peterborough is particularly useful:

<https://www.peterborough.ca/en/explore-and-play/resources/Documents/Heritage-Designation-Guide.pdf>

Information for Toronto and Windsor may also be of interest:

<https://www.toronto.ca/city-government/planning-development/heritage-preservation/heritage-register/>

<https://www.citywindsor.ca/residents/planning/Plans-and-Community-Information/Know-Your-Community/Heritage-Planning/heritage-designation/Pages/Heritage-Designation-FAQ.aspx>

Provincial designation may be considered if a property meets the criteria in Ontario Regulation 10/06 and the minister determines that there is a provincial interest in designating the property. A provincial designation may also be considered in an unorganized territory where there is no municipality that could use the municipal powers in the *Ontario Heritage Act* to designate properties.

This would be a much more involved process.



Heritage Sub-Committee

5-YEAR PLAN

Developed:

INTRODUCTION

The Laird Heritage Sub-committee is one of seven sub-committees that fall under the Laird Recreation Committee. The Council for the Township of Laird requires that departments, committees, and boards develop 5-year plans, which are to be reviewed and updated annually.

[Insert historic information about the Laird Heritage Sub-committee]

The Laird Heritage Sub-committee operates under the Laird Recreation Committee's vision and mission statements.

Vision

The vision is to provide recreation, fitness, special events, and wellness opportunities for the public to enjoy and maintain and develop recreation facilities for the future.

Mission

The Township of Laird Recreation Committee and its Sub-committees purpose is to:

- To provide support and make recommendations to Council, to enhance the quality of life for Laird Township residents through a wide range of innovative, inclusive, and accessible events or programs by providing opportunities for physical activity, social interaction, and community engagement and to provide the operation, maintenance and management of parks and community centers.
- The Recreation Committee is also to coordinate the activities, reports and budget recommendations of the seven (7) recreation sub-committees and provide consolidated budget recommendations on the same to council.

KEY PRIORITIES

[Insert process of determining key priorities]

Key priorities and activities are:

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IMPLEMENTATION STRATEGY

Laird Heritage Sub-Committee 5-Year Plan

2023

- Museum Foundation
- Virtual Museum Project
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2024

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2025

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2026

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2027

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RECREATION & HERITAGE OPERATING EXPENDITURES

Description	2022	2022	2023
	Budget	Expenses	Budget
Heritage			
Wages, Benefits & Materials Church	3,000	1,303	1,350
Insurance Church	349	364	487
Materials, Mileage Church (Outhouse)	1,150	1,187	0
Heritage Wages Summer Employment	5,410	6,044	2,660
Grant Heritage Wages Summer Employment			2,170
Heritage Admin Salaries & Benefits			1,500
Mileage, maintenance Museum	10,000	1,176	500
Museum Online			1,000
Total Heritage	19,909	10,074	9,667
Capital Other Projects			
Capital Heritage Museum Foundation at Fairgrounds			15,000