

**REGULAR MINUTES – AGENDA 10**  
**CORPORATION OF THE TOWNSHIP OF LAIRD**  
**July 20, 2023, at 6:00 pm**  
**In-Person: Laird Township Boardroom Chambers**

Present: *Mayor:* Shawn Evoy  
*Councillors:* Matt Frolick, Todd Rydall, Wayne Junor  
*Clerk:* Jennifer Errington  
*Road Superintendent:* David Pollari  
*Treasurer:* Rhonda Crozier

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Special Public Meeting opened at 6:00 p.m., to consider rezoning of Plan M329, Lot 16 PCL 6256. No objections or support for the rezoning were received. The Special Public Meeting was closed at 6:10 p.m.

**A. ACTION ITEMS**

**1. Consideration of Agenda**

- a) Declaration of Conflict of Interest
- b) Modifications, Additions, Deletions
- c) Approval  
#131-23  
Moved by: Wayne Junor  
Seconded by: Todd Rydall  
“Be it resolved that Council hereby approves July 20, 2023, agenda as presented.” CARRIED

**2. Routine Matters**

- a) Approval of minutes of June 15, 2023  
#132-23  
Moved by: Todd Rydall  
Seconded by: Wayne Junor  
“Be it resolved that Council approves Council Minutes of the Regular Meeting of June 15, 2023, as presented.” CARRIED
- b) Approval of recreation minutes June 27, 2023  
#133-23  
Moved by: Wayne Junor  
Seconded by: Todd Rydall  
“Be it resolved that Council approves the Recreation Committee minutes of June 27, 2023, as presented.” CARRIED
- c) Approval of general accounts to June 30, 2023  
#134-23  
Moved by: Todd Rydall  
Seconded by: Wayne Junor  
“Be it resolved that Council approves the general accounts to June 30, 2023, in the amount of \$55,207.82, as presented.” CARRIED
- d) Approval of roads accounts to June 30, 2023  
#135-23  
Moved by: Wayne Junor  
Seconded by: Todd Rydall  
“Be it resolved that Council approves the road accounts to June 30, 2023, in the amount of \$97,408.50, as presented.” CARRIED

**3. Delegations and Presentations**

**4. Staff and Committee Reports**

- a) Roads Superintendent (Roads, Waste Disposal & Recycling & Maintenance)
- i. Road Superintendent Report
    - One complete round of brushing has been done, and Macdonald Drive is to be done next. The second round of brushing is to start next week.
    - It took approximately 4.5 days to Brush the entire Township.
    - Surface treatment complete, and pleased with work.
    - Big culvert on Government Road to be changed soon.
    - Patching work is caught up.
    - Culvert at 1143 Bar River Road East to be lowered on Monday, July 24, 2023.
  - ii. Council Q&A
  - iii. Ditching/Drainage Request – 139 Rydall Mill Road - Discussion
    - There is no problem if a property owner was to ditch their property to drain to the invert of the municipal ditch.
    - Permission is not granted for the ditching of a municipal ditch.
    - A property owner is more than welcome to ‘manicure’ the ditch by removing any tree growth/grass.
- b) Clerk Administrator, Deputy Treasurer
- i. Clerk’s Report  
#136-23  
Moved by: Todd Rydall  
Seconded by: Wayne Junor  
“Be it resolved that the Clerk’s Report dated July 20, 2023, be received as presented and arising from the report; That Council approves registering the Planner, Administrative Assistant in the OACA’s Primer on Planning Course through AMCTO in the amount of \$385.00 plus HST; That Council approves having a free cyber security analysis through Cloud Metric Inc.; That Council requests staff to obtain an updated quote from Stefanizzi Professional Corporations for Asset Management; and That Council acknowledges Dan and Lois Bringleson on their 60<sup>th</sup> wedding anniversary.” CARRIED
  - ii. Council Q&A
- c) Treasurer’s Report
- i. Memo: Financial Report of May 31, 2023  
#137-23  
Moved by: Todd Rydall  
Seconded by: Wayne Junor  
“Be it resolved that the Financial Report as of May 31, 2023, from the Treasurer-Deputy Clerk be received; and that Council approves the purchase of an animal-proof garbage can from Wharf Reserves; and further that Council request staff to provide recommendations to amend Schedule “A” to building permit By-law 940-13 “classes of Permits & Permit Fees” CARRIED
  - ii. Memo: Investments  
#138-23  
Moved by: Matt Frolick  
Seconded by: Wayne Junor  
“Be it resolved that the Investment report from the Treasurer-Deputy Clerk be received; and that Council approves the Treasurer-Deputy Clerks’ recommendation to invest \$800,000.00 with IPC Private Wealth – David & Darcy Lillie.” CARRIED

- iii. Memo: Capital Projects and Tender Report  
#139-23  
Moved by: Matt Frolick  
Seconded by: Wayne Junor  
“Be it resolved that Council receive the Treasurer-Deputy Clerks report on Capital Projects Status, as presented.” CARRIED
- iv. Borrowing By-law – Discussion
  - Will further investigate Borrowing By-law.
  - Request was to increase corporate credit card amount and not to borrow money.
- v. Tax Collection Report
  - One property that hasn’t responded to 2-plus years of arrears correspondence and will be sent to tax collection.
- d) Recreation Committee & Recreation Sub-Committees
  - i. Heritage Sub-Committee Minutes of June 8, 2023  
#140-23  
Moved by: Todd Rydall  
Seconded by: Matt Frolick  
“Be it resolved that the Laird Heritage Sub-committee minutes of June 8, 2023, be received.” CARRIED
  - ii. Memo: Request for appointment to Recreation Committee  
#141-23  
Moved by: Todd Rydall  
Seconded by: Wayne Junor  
“Be it resolved that the Request for Appointment to Recreation Committee report be received; and That Council appoints Noah Crozier to the Recreation Committee.” CARRIED
  - iii. Fairgrounds-Tractor and Brush Hog Rental – Discussion
    - Tractor and Brush Hog were rented to do the septic bed.
    - Brushing of the septic bed is to be done on a yearly basis and will be budgeted to have this done.
  - iv. Fairgrounds – Gazebo Report  
#142-23  
Moved by: Matt Frolick  
Seconded by: Wayne Junor  
“Be it resolved that the Gazebo Project report be received, as presented.” CARRIED
- e) Cemetery Board
- f) Planning Board
  - i. RFQ for Joint Official Plan – Results
    - Planning Board approved the Request for Quote from JL Richards.
- g) Police Services Board  
#143-23  
Moved by: Todd Rydall  
Seconded by: Matt Frolick  
“Be it resolved that the minutes of the Police Services Board meeting of June 12, 2023, be received as presented.” CARRIED
- h) Algoma District Services Administrative Board

- i) Algoma District Municipal Association

## 5. By-laws

- a) 1090-23 Yard Maintenance By-law  
#144-23

Moved by: Todd Rydall

Seconded by: Wayne Junor

“Be it resolved that Council adopts By-law 1090-23 being a by-law to govern yard maintenance in the Township of Laird, as presented.”

CARRIED

## 6. Business Arising out of Discussion

## 7. New Business

- a) Planning: Zoning Amendment 04-23: PLAN M329 Lot 16, Laird Township  
#145-23

Moved by: Todd Rydall

Seconded by: Wayne Junor

“Be it resolved that Council reviewed the Zoning Amendment application 04-23: PLAN M329 Lot 16, Laird Township; and That Council approved the reduction of the requirement to have 150-meter frontage on a municipally maintained road but rejected the request to reduce the side yard setbacks as the property meets the area requirements of Zoning Bylaw 531; and Further That Council requests the Clerk to prepare a By-law to amend Zoning By-law 531 to reduce the requirement to have 150-meter frontage concerning property designated as Lot 16 of Plan M329.”

CARRIED

- b) Support Resolution, Township of Tarbutt, regarding municipal codes of conduct

#146-23

Moved by: Todd Rydall

Seconded by: Wayne Junor

“Be it resolved that Council supports the resolution made by Tarbutt Township at the June 21, 2023, Council meeting with regards to the failure of the Ontario Legislature to pass Bill 5, *Stopping Harassment and Abuse by Local Leaders Act* on May 31, 2023.”

CARRIED

- c) Notice of Motion, Mayor Evoy: Revised Transparency and Accountability Policy

#147-23

Moved by: Matt Frolick

Seconded by: Wayne Junor

“Be it resolved that Council directs the Clerk to make amendments to the Transparency and Accountability Policy as presented in the Notice of Motion and as per discussed amendments, and have the Clerk review the suggested modifications for compliance with the Municipal Act and when confirmed prepare a By-law for the adoption of the revised policy.”

CARRIED

- d) Donation Request – Rowdy Ranchers Roundup Show 2023  
#148-23

Moved by: Todd Rydall

Seconded by: Matt Frolick

“Be it resolved that at this time Council is unable to make a donation to the Rowdy Ranchers 2023 show, and encourages the group to provide donation requests prior to budget deliberations.”

CARRIED

- e) Notice of Motion, Mayor Evoy: HR Standing Committee #149-23  
 Moved by: Matt Frolick  
 Seconded by: Todd Rydall  
 “Be it resolved that Council establishes an HR Standing Committee; and that Council appoints the Mayor, the Clerk, and Councillor Frolick to the committee; and further that Council requests the Clerk to prepare terms of reference for the HR Standing Committee based on Notice of Motion for formal approval.” CARRIED
- f) Notice of Motion, Mayor Evoy: Changes to Procedural By-law #150-23  
 Moved by: Matt Frolick  
 Seconded by: Todd Rydall  
 “Be it resolved that Council directs the Clerk to make amendments to the Procedural By-law as per the notice of motion and as per discussed amendments and review the suggested modifications for compliance with the Municipal Act and when confirmed be adopted at the next meeting of Council.” CARRIED

## **B. INFORMATION AND PROPOSALS**

### **1. Communications and Correspondence**

- a) July 13, 2023 – Waste Disposal Site attendant appreciation
- b) National Wall of Remembrance Association WOR – Thank you
- c) June 12, 2023, Ontario Proposal to Amend Three Regulated Manuals under the Crown Forest Sustainability Act

### **2. Council Information**

- a) Task Summary Sheet & Recent Activity Log
- b) Concern/Information Log – Updates

### **3. Council Meetings**

- a) Regular Council Meeting – August 24, 2023

## **C. CLOSED MEETING**

#151-23

Moved by: Todd Rydall

Seconded by: Wayne Junor

“Be it resolved that Council proceed into closed session at 8:42 p.m. in accordance with Section 239 (2) (b) of the Municipal Act in order to discuss personal matters about an identifiable individual, including municipal or local board employees and in accordance with Section 239 (c) of the Municipal Act in order to discuss a proposed or pending acquisition or disposition of land by the municipality or local board.” CARRIED

## **D. RETURN TO OPEN MEETING**

#152-23

Moved by: Matt Frolick

Seconded by: Wayne Junor

“Be it resolved that Council come out of closed meeting session at 9:17 p.m. and continue with Regular Council Meeting.” CARRIED

Consideration of and action on matters arising out of the closed meeting.

#153-23

Moved by: Matt Frolick

Seconded by: Wayne Junor

“Be it resolved that Council hires Dan Crozier for the Seasonal Part-time Machine Operator position, and offers wage at step 7 of the salary scale.”

CARRIED

**E. CONFORMITY BY-LAW**

#154-23

Moved by: Wayne Junor

Seconded by: Matt Frolick

“Be it resolved that Council adopts By-law 1091-23 being a by-law to confirm the proceedings of the meeting of Council held on July 20, 2023. CARRIED

**F. ADJOURNMENT**

#155-23

Moved by: Todd Rydall

Seconded by: Wayne Junor

“Be it resolved that the Regular Council meeting be adjourned at 9:20 p.m. CARRIED

Mayor – \_\_\_\_\_  
Shawn Evoy

Clerk – \_\_\_\_\_  
Jennifer Errington