

REGULAR MINUTES – AGENDA 11
CORPORATION OF THE TOWNSHIP OF LAIRD
August 24, 2023 at 6:00 pm
Laird Township Council Chambers

Present: *Mayor:* Shawn Evoy
Councillors: Matt Frolick, Todd Rydall, Wayne Junor, Ed Lapish
Clerk: Jennifer Errington
Road Superintendent: David Pollari
Guests: Carol Ranta, John Ranta
Delegates: JP Stefanizzi, Keith Horner

1. Call to Order

Mayor Evoy called the meeting to order at 6:00 p.m.

2. Declaration of Pecuniary Interest

3. Agenda Approval

156-23

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council hereby approves the August 24, 2023 agenda as with the amendment to remove 4. A. Jose Lima – Finns' Bay Road South concerns. Carried.

4. Delegations and Presentations

a. ~~Jose Lima – Finns' Bay Road South concerns~~

b. Stefanizzi Professional Corporation Chartered Professional Accountant

i. Consolidated Financial Statements for the year ended December 31, 2022

- Audit was reviewed
- Opinion of the auditor, clean audit.
- Discussed Tangible Capital Asset Policy, and that it needs to be updated. Currently, policy states useful life of a bridge structure is 30 years and it should be updated to 50 years.

ii. Asset Management Proposal

- Proposal was reviewed.
- Software to be used for Asset Management will be Microsoft Excel, to keep it simple for smaller municipalities.
- A big component, besides the forecaster Excel template will be training so that staff can update on a regular basis.

5. Adoption of Minutes of Previous Meeting

a. Council Meeting – July 20, 2023

157-23

Moved by: Todd Rydall

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council approves Council Minutes of the Regular Meeting of July 20, 2023, as presented.

Carried.

6. Adoption of Accounts

a. General accounts to July 31, 2023

158-23

Moved by: Todd Rydall

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council approves the general accounts to July 31, 2023, in the amount of \$14,615.25, as presented.

Carried.

- b. Roads accounts to July 31, 2023
 #159-23
 Moved by: Ed Lapish
 Seconded by: Wayne Junor
 BE IT RESOLVED THAT Council approves the roads account to July 31, 2023, in the amount of \$19,771.39, as presented.
 Carried.

7. Staff and Committee Reports

- a. Road Superintendent (Roads, Waste Disposal & Recycling, and Maintenance)
- i. Road Superintendent Report
 - Case construction to start next week, delays due to the challenge of getting locates.
 - ii. Council Q&A
 - Mayor Evoy asked what the specifications for guardrails are, David will investigate.
 - Mayor Evoy asked about the Generator, David will work with the Treasurer to put out a tender to have the generator installed at shop.
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 - iii. Letter from Irma and Michael Irvine Re: Drainage and Culvert
 #161-23
 Moved by: Matt Frolick
 Seconded by: Ed Lapish
 BE IT RESOLVED that Council supports the replacement of the Irvine Culvert on Lake George Road. East of the tracks adhering the Township culvert replacement policy.
 Carried.
 - iv. 90-Day Inspection - Plow Truck Report
 - Keith Horner reviewed the 90-day inspection report.
 - Provided handouts on plow truck research.
 - Discussed new and used options.
 #160-23
 Moved by: Todd Rydall
 Seconded by: Wayne Junor
 BE IT RESOLVED that due to the failure of the plow truck to pass its safety inspection, it is Council's intent to set up an ad-hoc committee to return in one-weeks time to a special meeting of Council to provide a recommendation of purchase on a new plow truck meeting the specifications required by the Road Superintendent. The committee is to be comprised of one member of Council, the Road Superintendent, and two members of the public: Councillor Ed Lapish, Road Superintendent David Pollari, Bill Siddall, and Keith Horner.
 Carried.
 - v. Letter from Elinor Mick Sales Representative Century 21 Re: Murray Drive
 #162-23
 Moved by: Matt Frolick
 Seconded by: Ed Lapish
 BE IT RESOLVED that Council supports the approval of allowing building on Lot 34 Plan 1M463 Murray Drive. The owner of the lot is responsible for maintaining the road until such time as the Road is brought to acceptable standards and approved by Road Superintendent. The cost to improve the road is to be borne by the owner of the lot/lots.
 Carried.
- b. Clerk Administrator, Deputy Treasurer
- i. Clerk's Report
 #163-23
 Moved by: Ed Lapish
 Seconded by: Todd Rydall

BE IT RESOLVED that the Clerk's Report dated August 24, 2023, be received as presented;

That Council requests staff to have the tractor serviced by Lane Ross and to have the 42-inch lawn mower serviced by Kentvale; and

That Council approves LIR, which was originally approved to run no later than 11 p.m. curfew on August 26, 2023, is now approved to run no later than midnight.

Carried.

- ii. Council Q&A

8. Unfinished Business

- a. Task Summary Sheet & Recent Activity Log

- b. Concern/Information Log – Updates

#164-23

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council receives the August 24, 2023 Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

Carried.

9. New Business

- a. Ditching Quotes and Information 2023

#165-23

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED that Council approves the ditching tender of Mike Case in the amount of \$20,782.00 plus HST.

Carried.

- b. Cemetery Tender Quotes and Information 2023

#166-23

Moved by: Todd Rydall

Seconded by: Ed Lapish

BE IT RESOLVED that Council approves doing 1/3 stone re-alignment and leveling of grave markers of the East end of the Laird Cemetery in the amount of \$14,464.00 (HST included).

Carried.

- c. Laird Fairgrounds Raceway Washroom Quotes and Information 2023

167-23

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED that Council approves the high-end budget quote from The Plumbers in the amount of \$22,250.00 plus HST.

Carried.

- d. Planning: Zoning Amendment 04-23: PLAN M329 Lot 16, Laird Township – Reason and Justification clarification for East side yard setback reduction

- Matter was discussed. Councillor Rydall and Councillor Junor would like to make arrangements to go have a look at the property.

- It was discussed that a Zoning Amendment would need to be taken out with the additional clarification for Reason and Justification, which will need to go through the Zoning Amendment process to be circulated to neighbors.

- e. Laird Hall Handicap Bathroom Repairs Quotes and Information 2023

#168-23

Moved by: Todd Rydall

Seconded by: Matt Frolick

BE IT RESOLVED that Council approves quote of Business Solutions in the amount of \$1,790.00, plus HST, for Laird Hall Handicap Bathroom Repairs.
Carried.

- f. Bar River Hall Foundation Proposal
#169-23

Moved by: Ed Lapish

Seconded by: Todd Rydall

BE IT RESOLVED that Council approves the quote of Stobies Mechanical in the amount of \$165,887.50, plus HST, for the Bar River Hall Foundation repairs.
Carried.

- g. Health and Safety Assessment Report
- Clerk distributed report at meeting.
 - The matter is deferred to the next meeting, to allow Council time to review the report.

10. Notices of Motion

11. Closed Session

#170-23

Moved by: Ed Lapish

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council proceed into closed session at 9:00 p.m. in accordance with Section 239 (2) (b) of the Municipal Act in order to discuss personal matters about an identifiable individual, including municipal or local board employees and in accordance with Section 239 (2) (c) of the Municipal Act in order to discuss a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried.

- a. Approval of closed meeting minutes of July 20, 2023
- b. Personal information about an identifiable individual, including municipal or local board employees.
- c. Personal information about an identifiable individual, including municipal or local board employees.
- d. A proposed or pending acquisition or disposition of land by the municipality or local board.
- e. A proposed or pending acquisition or disposition of land by the municipality or local board.

#171-23

Moved by: Ed Lapish

Seconded by: Todd Rydall

BE IT RESOLVED THAT Council come out of closed meeting session at 9:15 p.m. and continue with the Regular Council Meeting.

Carried.

#172-23

Moved by: Todd Rydall

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council approves to reimburse Norland Farms in the amount of \$1,800.00 for the deceased cow.

Carried.

12. Communications and Correspondence

- a. Thank you card from Dan and Lois Bringleson

13. Mayor and Council Comments

14. By-laws

- a. 1092-23 Transparency and Accountability Policy By-law ([encl](#))
173-23
Moved by: Ed Lapish

Seconded by: Todd Rydall

BE IT RESOLVED THAT Council adopts By-law 1092-23 being a by-law to adopt a Transparency and Accountability policy for the Township of Laird.

Carried.

- b. 1093-23 Amend Zoning By-law
174-23

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council adopts By-law 1093-23 being a by-law to amend Zoning By-law 531, concerning property designated as PLAN M329 Lot 16, Laird Township.

Carried.

- c. 1094-23 Conformity By-law
175-23

Moved by: Ed Lapish

Seconded by: Todd Rydall

BE IT RESOLVED THAT Council adopts By-law 1094-23 being a by-law to confirm the proceedings of the meeting of Council held on August 24, 2023.

Carried.

15. Adjournment

#176-23

Moved by: Ed Lapish

Seconded by: Wayne Junor

BE IT RESOLVED THAT this Council shall now adjourn to meet again September 21, 2023 at 6:00 p.m. or until the call of the chair.

Carried.

Mayor – _____
Shawn Evoy

Clerk – _____
Jennifer Errington