

Township of Laird

Requires

Part-Time
Grounds Manager

Duties to include, but not limited to, the cutting of grass at a number of properties in the Township of Laird, minor repairs to equipment, buildings and bleachers, and supervising summer student.

Complete list of duties and responsibilities available at the municipal office.

Please submit letter of application and resume to:

Phyllis L. MacKay
Clerk-Treasurer
Township of Laird
3 Pumpkin Point Road West
Echo Bay, ON P0S 1C0

Email: lairdtpw@soonet.ca

prior to 2:00 p.m., on Wednesday, April 14, 2021.

Grounds Manager Person's Duties & Responsibilities



Cutting and string trimming of the following areas:

- Laird Cemetery
- Laird Fairgrounds
- Knox Presbyterian Church
- Pumpkin Point Park
- Garage Area

Maintenance of buildings and bleachers at fairgrounds, and buildings at the park.

Maintenance and minor repairs of grass cutting and trimming equipment.

The municipality has been fortunate for the last few years in obtaining a student to help, and we hope this continues for 2021. Organizing and supervision of this student is a duty of the Grounds Manager.

It is anticipated that approximately 800 hours will be required from May to November. The largest percentage of hours would probably be grass cutting and string trimming. The park and cemetery grass should not be cut during the weekend.

Mileage is paid, as per municipal schedule, for transporting equipment from one site to another.